

## Pipette Mail-In Service Order Form

**Pipette Repair Service, Inc.**  
 5324 Houndmaster Rd. Midlothian, VA 23112  
 Phone: 1-800-846-0034 Fax: 804-739-3764  
 E-mail: [pipetterepair@verizon.net](mailto:pipetterepair@verizon.net)

**SERVICES**

- Complete disassembly, cleaning & refurbishing
- New Seal & O-ring (most pipettes)
- Calibration
- Handwritten Record of Calibration
- 6 month warranty

**SHIPPING**

**We Ship Via FED EX**

- Pipettes can usually be shipped within 24 hours of receipt
- **FREE** return shipping for 20 or more pipettes

**FEES**

- Single channel pipettes- \$15
- Multi channel pipettes- \$20
- Computer Generated Calibration Certificate- \$3

\*Please indicate desired ship method:  
 \_\_\_Ground \_\_\_Express \_\_\_2-Day \_\_\_Overnight  
 \*Please indicate Calibration Report:  
 \_\_\_Handwritten \_\_\_Computer Generated

	Model/Brand	Serial Number	Notes
1			
2			
3			
4			
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20			

All instruments were decontaminated from radiation and biohazardous materials (please check here) \_\_\_\_\_

\_\_\_\_\_  
 Name Phone & Ext. P.O. No. or Credit Card & Expiration Date

**Ship To:** \_\_\_\_\_  
 Dept/Bldg/Room#  
 \_\_\_\_\_  
 Company/Institution  
 \_\_\_\_\_  
 Street Address  
 \_\_\_\_\_  
 City, State, Zip

**Bill To:** \_\_\_\_\_  
 Dept/Bldg/Room#  
 \_\_\_\_\_  
 Company/Institution  
 \_\_\_\_\_  
 Street Address  
 \_\_\_\_\_  
 City, State, Zip